

**REGULAR SESSION**  
**Monday, May 10, 2021**

The Board of Education met in regular session in the MS/HS Library. President Joely Swenson called the meeting to order at 6:01 p.m. with the following members present: Dave Gordon, Jay Moline, Leigh Miller and Meryl Scarrow. Also present: Superintendent Ken Howard, Board Secretary Janet Greufe, Elementary Principal Steve Neuberger, Secondary Principal Jason Woodley and Director of Technology Loyal Winborn. Visitors present: Sheila Larson, Eric Young, Cathy Stakey, Alicia Chavira, Heather Holm, Trev Houck, Savana Berg, Chris Entner and media Scott Ervin. Ervin and Winborn left at 6:42 p.m.

**APPROVE AGENDA:** Motion by Gordon, second by Moline to approve the agenda. Motion carried unanimously.

**RECOGNITION AND PRESENTATION OF IASB CERTIFICATES TO THE SOUTH HAMILTON DIRECTORS:** In commemoration of National School Board Appreciation Month, Superintendent Howard presented certificates and thanked the Board for their service to the district.

**PUBLIC FORUM/VISITORS:** None.

**APPROVE CONSENT AGENDA:** Motion by Moline, second by Scarrow to approve the consent agenda consisting of the following items:

- Minutes of the April 12, 2021 Regular Session
- Financial Reports for April

Operating Fund

Gross Salary	419,965.18	Medicare	5,825.56
Disability Insurance	745.80	FICA	24,909.31
Health Insurance	52,060.67	IPERS	39,465.79
Total Payroll	542,972.31		

- Flexible Benefit reimbursements for April for \$4,552.04
- Bills from all funds for May
- Debt Service Payment for \$530,668.75 – Series 2016 GO Bonds
- Debt Service Payment for \$194,700.00 – Series 2017 PPEL Loan Notes
- Debt Service Escrow Payment for \$240,000.00 – Series 2016 GO Bonds
- Renew shared Human Resource Director Agreement with Roland-Story CSD
- Renew 28E Agreement with Iowa Local Government Risk Pool Commission Natural Gas Program Participation
- Fundraisers: Elementary Booster Club Annual Carnival, Student Council Spring Fling Kona Ice & Teacher Dunk Tank
- Open Enrollments:

<u>Student(s)</u>	<u>Grade</u>	<u>Parent(s)</u>	<u>From</u>	<u>To</u>	<u>Year</u>
Samuel Ascher	6	Josh/Heather Tippet	Hubbard-Radcliffe	South Hamilton	2020-21
Sydney Frazier	Prep-K	Jennifer Fouts	Roland-Story	South Hamilton	2020-21
Penelope Neubauer	Prep-K	Jada Rohloff Neubauer	Gilbert	South Hamilton	2021-22

Motion carried unanimously.

**DIRECTOR OF TECHNOLOGY:** Loyal Winborn reported the new MS/HS student computers arrived; old computers will be prepared to sell via bid process this summer; and work continues on the district’s E-rate budget.

**ACTIVITIES DIRECTOR:** Todd Coy submitted a written report that included an update on spring sports, the softball lights have been installed and ready for the first game; athletic fields have been sprayed and fertilized with aerating and rolling yet to be completed; shared the Premier Athletic Training Services had been suspended as of March 2020 with an agreement that Premier employee Heath Johnson volunteer his time at South Hamilton allowing Premier to use the

volunteer hours as a tax write-off restricting the district from offering any monetary compensation to the volunteer – due to increased revenue from successfully hosting five track meets the district’s Athletic Department will reinstate paying Premier Athletic Training Services as summer workouts begin in June; and shared an update on the services provided by McFarland Clinic’s athletic trainer Tim Schlorholtz and the district’s cost associated with his services.

**DIRECTOR OF TRANSPORTATION:** Grant Oskvig, not present, shared via a written statement that he received the opportunity to upgrade from the formerly approved used 2018 bus to a 2019 used bus with lower mileage and the same cost.

**DIRECTOR OF BUILDINGS & GROUNDS:** Dave Owen, not present.

**ELEMENTARY PRINCIPAL:** Steve Neuberger reported ISASP testing was completed for grades 3-6 and overall scores were pretty good with 81% of the students achieving advanced or proficient levels; the third and final FAST Reading Assessments for this school year will be given to grades K-6 next week; shared the rationale for hiring a teacher interventionist in the elementary to provide extra assistance in the subjects of reading and math; invitations to attend summer school in June and August were mailed to 70 students; and shared upcoming concert and field trip dates.

**SECONDARY PRINCIPAL:** Jason Woodley reported the Conditions of Learning Survey link was sent to parents, staff and students; Mrs. Webber received a STEM Grant to introduce a new computer science course; a Career Fair has been organized for SH students with 25 area businesses/community college in attendance on May 25th; Senior Award Night and Baccalaureate will be May 19th with the seniors last day on May 20th and graduation on May 23rd; semester finals are scheduled for June 1st and June 2nd and the last day of school is June 3rd.

**SUPERINTENDENT:** Dr. Howard reported Student Council and National Honor Society groups are considering taking responsibility of Hector’s Cupboard moving forward; and shared the budget tracking reports that indicate FY21 year-to-date expenses are \$380,000 less than FY20 expenses year-to-date.

**JEWELL GOLF COUNTRY CLUB MULTI-YEAR LEASE REQUEST:** Jewell Golf and Country Club Directors Sheila Larson and Eric Young presented a multi-year lease proposal for using the golf course for the district’s Cross Country and Golf practices and meets/tournaments. The proposal includes a 2.5% increase per year. The board will consider the request at the regular June Board meeting.

**TRI-STATE INDUSTRIAL TECHNOLOGY CONFERENCE AND LODGING:** Motion by Moline, second by Gordon to approve the out-of-state conference and lodging requested by Industrial Technology Instructor Chris Entner. Motion carried unanimously.

**2021-2022 TEACHER LEADERSHIP AND COMPENSATION (TLC) PLAN:** Motion by Moline, second by Miller to approve the revised TLC plan as presented by the TLC Coordinator Trev Houck. Motion carried unanimously.

Winborn left at 6:42 p.m. to live stream the high school concert.

**PREMIER LIFTING AND AGILITY PROGRAM:** The Board discussed funding avenues to cover the lost revenue due to the pandemic shutdown and restrictions of many athletic events since March 2020. More information was requested to be presented at the regular June Board meeting.

**WEIGHT ROOM WAIVER:** Community members have asked permission to use the weight room. Due to liability concerns voiced by the district’s property insurance carrier and attorney the board will not allow community members to use the weight room.

**2020-2021 SCHOOL IMPROVEMENT ADVISORY COMMITTEE (SIAC) RESULTS:** Dr. Howard shared comments from the meeting that will be used to form recommendations for the new school year. The Board will take action on the SIAC recommendations at the regular June Board meeting.

**2020-2021 GRADUATING CLASS RECOMMENDATION:** Motion by Scarrow, second by Gordon to approve the 58 graduates in the Class of 2021 pending completion of all graduation requirements. Motion carried unanimously. Commencement is Sunday, May 23, 2021 at 2:00 p.m.

**2021-2022 SOUTH HAMILTON SCHOOL FEES:** The 2021-2022 school fees were reviewed; action will be taken at the regular June Board meeting.

**SUMMER SCHOOL:** Mr. Neuberger updated the Board regarding the 2021 summer school program to be held every Tuesday & Thursday from 8am – 12pm during June and the first two weeks of August.

**ELEMENTARY INTERVENTIONIST TEACHER:** Motion by Moline, second by Scarrow to approve the new ESSER funded position titled Elementary Interventionist Teacher, as long as the ESSER funds are available, to provide extra assistance to students in the subjects of reading and math in a small group setting. Motion carried unanimously.

**PERSONNEL: Resignations:** Motion by Miller, second by Gordon to accept the resignation from Darrell Paulsen as the 7-12<sup>th</sup> Boys Cross Country Coach. Motion carried unanimously. *Hire:* Motion by Gordon, second by Miller to approve the hire of Landon Quam as 7/8 Baseball Coach for 2021. Motion carried unanimously. Motion by Miller, second by Moline to approve the hire of Kayla Schaufenbuel as 7/8 Softball Coach for 2021. Motion carried unanimously.

**RATIFY 2021-2022 MASTER CONTRACT AGREEMENT WITH SOUTH HAMILTON EDUCATION ASSOCIATION (SHEA):** Motion by Scarrow, second by Miller to ratify the 2021-2022 Master Contract Agreement with SHEA as follows: \$45 increase to the BA 0 base wage; employees will remain on the same step placement in 2021-22 as in 2020-21 for Schedule 12A and Schedule 12B; and cover increase to single medical insurance premium. Motion carried unanimously.

**ISSUANCE OF 2021-2022 CERTIFIED EMPLOYEE CONTRACTS:** Motion by Moline, second by Scarrow to issue 2021-2022 certified employee contracts as presented. Motion carried unanimously.

**2020-2021 CLASSIFIED STAFF/ADMINISTRATION WAGE/SALARY INCREASE:** Motion by Gordon, second by Miller to approve a salary/wage freeze for all classified staff and administration, and approve the appropriate medical insurance premium increase. Motion carried unanimously.

**ADDITIONAL ANNOUNCEMENTS/CONCERNS:** None

**REVIEW BOARD “TALKING POINTS” FOR PUBLIC and COLLEGIAL DOCUMENTATION OF BOARD/SUPERINTENDENT GOAL PROGRESS INDICATORS:** The Board reviewed the meeting and highlighted indicators that demonstrated measurable progress toward established Board/Superintendent Goals. Dr. Howard will record the indicators.

**EXEMPT SESSION AS ALLOWED BY IOWA CODE 20.17(3):** For negotiating sessions, strategy meetings of public employers or employee organizations, mediation and deliberative process of arbitrators shall be exempt from the provisions of Chapter 21: Motion by Miller, second by Scarrow to enter exempt session. Roll Call: Aye – Miller, Scarrow, Moline, Gordon, Swenson. Nay – none. Motion carried. The Board entered exempt session at 7:29 p.m.

The Board entered open session at 7:35 p.m.

**2021-2022 CLASSIFIED STAFF/ADMINISTRATION WAGE/SALARY INCREASE:** Motion by Miller, second by Scarrow to approve the 2021-2022 classified staff/administration wage/salary increase as presented. Motion carried unanimously. The total package increase is \$13,935 that also includes the medical insurance premium increase.

**ISSUANCE OF 2021-2022 CLASSIFIED STAFF/ADMINISTRATION CONTRACTS:** Motion by Moline, second by Scarrow to issue 2021-2022 classified staff/administration contracts as presented. Motion carried unanimously.

**ADJOURN:** President Swenson declared the meeting adjourned at 7:41 p.m.

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Joely Swenson  
President, Board of Directors

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Janet Greufe  
Secretary, Board of Directors