

REGULAR SESSION
Monday, April 12, 2021

The Board of Education met in regular session in the MS/HS Library. President Joely Swenson called the meeting to order at 6:04 p.m. with the following members present: Dave Gordon, Jay Moline and Meryl Scarrow. Leigh Miller arrived at 6:39 p.m. Also present: Superintendent Ken Howard, Board Secretary Janet Greufe, Secondary Principal Jason Woodley, Elementary Principal Steve Neuberger, Director of Technology Loyal Winborn, Director of Building and Grounds Dave Owen. Director of Transportation Grant Oskvig arrived at 6:10 p.m. Visitors present were Julie Ullestad, Cathy Stakey, and Lisa Pulis.

PUBLIC HEARING ON FY22 DISTRICT BUDGET PROPOSAL: At 6:04 p.m. President Swenson opened the public hearing for the 2021-22 Proposed Budget. With no written or oral objections, President Swenson declared the hearing closed at 6:05 p.m.

APPROVE AGENDA: Motion by Scarrow, second by Moline to amend the agenda deleting Item # 18 Retirement Plan Consideration for 2020-2021. Motion carried unanimously. Motion by Moline, second by Gordon to approve the amended agenda. Motion carried unanimously.

APPROVE CONSENT AGENDA: Motion by Gordon, second by Moline to approve the consent agenda consisting of the following items:

- Approval of Minutes of the March 8, 2021 Regular Session, March 10, 2021 Special Session, March 17, 2021 Special Session, March 24, 2021 Special Session and March 31, 2021 Special/Closed Session.
- Approval of financial reports for March

Operating Fund

Gross Salary	420,785.50	Medicare	5,840.99
Disability Insurance	739.48	FICA	24,975.23
Health Insurance	51,556.40	IPERS	39,567.83
Total Payroll	\$543,465.43		

- Approval of Flexible Benefit reimbursements for March for \$3,431.74
- Approval of bills from all funds for March Prepays and April
- Approval of AEA Purchasing 28E Agreement
- Approval of Out of State Field Trip – Omaha Zoo
- Open Enrollments:

<u>Student(s)</u>	<u>Grade</u>	<u>Parent(s)</u>	<u>From</u>	<u>To</u>	<u>Year</u>
Nicholas Fonken	K	Chad/Shelby Fonken	Webster City	South Hamilton	2021-22
Kinley Jordan	K	Courtney Nelson	Webster City	South Hamilton	2021-22
Asher Richardson	1	Brianna Richardson	South Hamilton	Stratford	2020-21 moved
Ava Richardson	K	Brianna Richardson	South Hamilton	Stratford	2021-22

Motion carried unanimously.

DIRECTOR OF TECHNOLOGY: Loyal Winborn shared bids to replace the MS/HS Acer Chromebooks; elementary computer repairs increased this year due to home use; and state testing is going well from an IT perspective.

ACTIVITIES DIRECTOR: Todd Coy not present, no report given.

DIRECTOR OF TRANSPORTATION: Grant Oskvig reported on the condition of the current bus fleet and bids for a used and new bus.

DIRECTOR OF BUILDING AND GROUNDS: Dave Owen shared bids to remodel the elementary library to eliminate the step down nook area and replace the carpet; new carpet in the elementary band room; and the removal and replacement of the sidewalk outside the elementary art room.

ELEMENTARY PRINCIPAL: Steve Neuberger reported there are currently 3 remote learning students and a homeschool family will be returning to on-site learning in the fall; Iowa Statewide Assessment of Student Progress (ISASP) have been completed; field trips are being planned within COVID guidelines; improvements to the butterfly garden/outdoor classroom space are being discussed; and shared important dates for April and May.

SECONDARY PRINCIPAL: Jason Woodley reported the ISASP testing will be completed by April 23rd; prom is April 17th; the Conditions of Learning survey will be completed by students in grades 3-12 the first week of May; a senior survey will be completed the third week of May; and the graduation ceremony is tentatively scheduled to be held in the high school gym with only the senior's family, up to 10 members, in attendance.

SUPERINTENDENT: Ken Howard reported the General Fund expenses were \$300,000 less from last year's expenses at the end of March.

SECOND READING OF BOARD POLICIES 800 and 900 SERIES: Motion by Moline, second by Scarrow to approve second and final reading of Board Policies 800 and 900 Series. Motion carried unanimously.

Miller arrived at 6:39 p.m.

2019-2020 AUDIT REPORT: Motion by Moline, second by Scarrow to approve the Audit Report for Fiscal Year Ending June 30, 2020 as issued by Cornwell, Frideres, Maher & Associates, P.L.C., CPAs. Motion carried unanimously. Auditors file with the Auditor of State.

PROOF OF PUBLICATION OF FY21 BUDGET: Proof of publication was presented and the Board acknowledged the legal timeline was met.

BUDGET GUARANTEE RESOLUTION FOR 2021-2022: Motion by Scarrow, second by Moline to adopt the following Resolution:

RESOLVED, that the Board of Directors of the South Hamilton School District, will levy property taxes for fiscal year 2021-2022 for the regular program budget adjustment as allowed under Section 257.14 Code of Iowa.

Voting Aye: Swenson, Miller, Moline, Scarrow, and Gordon. Voting Nay: none. Resolution adopted unanimously.

RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2016, DATED JUNE 1, 2016, APPROVING THE THIRD AMENDMENT TO THE ESCROW AND AMENDED AND SUBSTITUTED PAYING AGENT, BOND REGISTRAR, AND TRANSFER AGENT AGREEMENT, AND LEVYING A TAX FOR FISCAL YEAR 2021-22 FOR REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2016, DATED JUNE 1, 2016: Motion by Moline, second by Gordon to adopt the following Resolution:

WHEREAS, the South Hamilton Community School District issued \$9,690,000 General Obligation School Bonds, Series 2016, dated June 1, 2016 (the "2016 Bonds"), \$8,120,000 of which are outstanding; and of which \$100,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted March 19, 2018; and of which \$215,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted April 8, 2019; of which \$240,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted April 13, 2020; and of which \$220,000 are now being called for redemption on June 1, 2024 by this Resolution which are described in Schedule A attached hereto (the Redeemed Bonds); and

WHEREAS, at this time, it is in the best interest of the District to levy a tax for the Fiscal Year ending June 30, 2022 which is sufficient to call and redeem the Redeemed Bonds on June 1, 2024; and

WHEREAS, the 2016 Bonds which mature after June 1, 2024, may be called in whole or in part on any date beginning on June 1, 2024, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving 30 days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and

WHEREAS, selection by lot will be necessary to select bonds to be called among the Mandatory Redemption Payment due June 1, 2031 of the Term Bond maturing June 1, 2036.

WHEREAS, it is in the best interest of the District to call and redeem the Redeemed Bonds.

NOW, THEREFORE, be it resolved:

Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2024.

Section 2. UMB Bank, N.A., West Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Redeemed Bonds in substantially the form set forth in Schedule B attached to this Resolution. Piper Sandler & Co., as Dissemination Agent for the District, is hereby authorized

and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before June 1, 2022, the Treasurer shall deposit with the Paying Agent, \$220,000 to call and redeem the Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2024, pursuant to the terms of the 2016 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate and be completely discharged as of June 1, 2024 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the 2016 Bonds.

Section 3. There is levied upon all the taxable property of the District for the fiscal year ending June 30, 2022, \$220,000 which when collected shall be deposited pursuant to the Escrow Agreement with the Escrow Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on June 1, 2024. Annually, on each June 1, beginning June 1, 2023, the investment earnings on the Escrow Fund and any other funds in excess of the amount required to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2016 for payment of principal and interest of the 2016 Bonds. Any remaining balance on June 1, 2024 shall be returned to the issuer and deposited in the School Bond Fund 2016.

Section 4. The Third Amendment to the Escrow and Amended and Substituted Paying Agent, Bond Registrar, and Transfer Agent Agreement is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the Third Amendment to the Escrow Agent Agreement. Upon deposit on or before June 1, 2022, or \$220,000 with the Escrow Agent, the Escrow Agent is authorized and directed to invest such funds, at the written direction of the District, in Treasury Securities of the State and Local Government Series (SLGS) or direct U.S. Treasury obligations, at a yield not to exceed the yield on the Bonds and to mature on or before June 1, 2024. Absent such written investment direction from the District, the Escrow Agent shall hold such funds uninvested. The District must comply with the rebate requirements of the Resolution authorizing the Issuance of the 2016 Bonds.

Voting Aye: Gordon, Miller, Scarrow, Swenson, and Moline. Voting Nay: none. Resolution adopted unanimously.

2021-2022 BUDGET SUBMISSION: Motion by Miller, second by Moline to adopt the Proposed Budget for Fiscal Year 2021-22. Total expenditures for 2021-22 in all funds estimated at \$12,113,395 with a proposed tax rate of \$14.05701/thousand dollars assessed valuation. Voting Aye: Gordon, Miller, Scarrow, Swenson, and Moline. Nays: None. Motion carried. Board Secretary Greufe will file with the county auditor and submit to the Department of Management.

COMPUTER BIDS: Motion by Moline, second by Gordon to accept the low bid submitted by CDW-G in the amount of \$142,500 for grades 7-12 Acer Chromebooks using SAVE Funds. Motion carried unanimously.

BUS BIDS: Motion by Moline, second by Scarrow to approve the purchase of a used 72-passenger bus with approximately 44,000 miles for \$65,200 from School Bus Sales and the purchase of a new 2022 65-passenger bus for \$99,789 from Hogle Bus Company using SAVE Funds. Motion carried unanimously.

PROPOSED SUMMER FACILITY PROJECTS: Motion by Scarrow, second by Moline to approve the Elementary Library floor remodel and new carpet in the amount of \$17,825, and the new carpet in the Elementary Band Room in the amount of \$9,365, and the cost of \$2,350 to replace the sidewalk outside the Elementary Art Room. Motion carried unanimously.

2021-2022 SOUTH HAMILTON SCHOOL EDUCATION PLAN: Motion by Gordon, second by Miller to approve the 2021-2022 South Hamilton School Education Plan to return to 100% in-person learning. Motion carried unanimously.

APPROVE SCHOOL IMPROVEMENT ADVISORY COMMITTEE (SIAC) MEMBERS: Motion by Scarrow, second by Moline to approve the SIAC members as presented. Motion carried unanimously.

RESIDENTIAL LEASE AGREEMENT: The Board discussed the attorney drafted lease agreement with possible edit suggestions. No action was taken.

RETIREMENT PLAN CONSIDERATION FOR 2020-2021: This item was deleted as approved in the motion to amend the agenda.

PERSONNEL: *Hires:* Motion by Moline, second by Miller to approve the Elementary Special Education Associate contract with Kortney Crosser. Motion carried unanimously. Motion by Moline, second by Gordon to approve the 2021-2023 Superintendent contract with Heather Holm. Motion carried unanimously. Motion by Gordon, second by

Scarrow to approve the 2021-2022 Special Education Teacher contract with Mary Battazzi pending a successful background check. Motion carried unanimously.

ADDITIONAL ANNOUNCEMENTS/CONCERNS: There were no additional announcements or concerns.

EXEMPT SESSION AS ALLOWED BY IOWA CODE 20.17(3) Negotiating sessions, strategy meetings of public employers or employee organizations, mediation and deliberative process of arbitrators shall be exempt from the provisions of Chapter 21: Motion by Miller, second by Scarrow to enter into exempt session for negotiating strategy. Voting Aye: Gordon, Miller, Scarrow, Swenson, and Moline. Voting Nay: None. Motion carried. The Board entered exempt session at 7:22 p.m. The Board returned to open session at 7:47 p.m.

BOARD 'TALKING POINTS' FOR PUBLIC AND COLLEGIAN DOCUMENTATION OF BOARD/SUPERINTENDENT GOAL PROGRESS INDICATORS: The Board reviewed the meeting and highlighted indicators that demonstrated measurable progress toward established Board/Superintendent Goals. Superintendent Howard will record the indicators.

ADJOURN: President Swenson declared the meeting adjourned at 7:49 p.m.

Joely Swenson
President, Board of Directors

Janet Greufe
Secretary, Board of Directors