

FEES FOR USE OF SCHOOL FACILITIES

The Board of Directors directs the Superintendent of Schools to prepare a schedule of fees for use of school facilities. This schedule shall be presented to the Board of Directors for their final approval.

The schedule of fees for the use of school facilities shall be reviewed periodically by the Board of Directors.

A charge will be made for the use of the gym, kitchen and/or dining room, classroom, auditorium, or any combination of two of the aforementioned, to all non-school organizations. Non-school organizations include all organizations with membership outside the South Hamilton Community School District, exclusive of all alumni associations. The rental fees are as follows:

<u>Middle/High School</u>		<u>Elementary</u>	
Gymnasium	\$60	Gymnasium	\$60
Auditorium	\$100	Kitchen/Lunchroom	\$60
Kitchen and/or Lunchroom	\$60	Classroom/Media Center	\$25
Classroom/Media Center	\$25		
Fine Arts Atrium	\$100		

The fees apply to the first three hours of rental. A charge of up to \$15 per hour may be charged for each hour of use after the three hour period.

South Hamilton coaches who sponsor a camp and charge a participation fee must complete a building rental form and pay a \$25 usage fee for the facilities. Additional fees may be assessed for excessive clean-up or damage.

Community use of facilities is permissible when:

1. The use in no way interferes with school activities;
2. The use is consistent with state law;
3. A custodian or some other school authority are available while the facilities are being used;
4. The activity sponsored is lawful and conforms to regulations of the school;
5. The renting organization is responsible and will exercise care in the use of such facilities;
6. Meetings or events will end by midnight;
7. A contract is signed between the renter and the school district superintendent.

Groups such as Girl Scouts and Boy Scouts may use school facilities at no charge. A fee for custodial service may be charged.

The administration may impose additional restrictions when it is deemed in the best interest of the school district or the students.

All persons and organizations using school facilities shall comply with and be bound by the following conditions:

1. No intoxicating liquors or drugs of any kind or description shall be kept, used or consumed on the school premises.
2. No smoking shall be permitted.
3. Use of the facilities shall be limited to patrons of the South Hamilton Community School District unless approved to the contrary by the superintendent or his/her designee. Sponsor must be an adult and be present throughout event.
4. Decorations other than those for tables must be approved in advance. Decorations must be adhered to the walls, floors, doors or ceilings using tape, staples, or string. There may be additional charges assessed for any damages caused by decorating and/or inappropriate behaviors.
5. The use of excessively loud, profane language or rowdy/unruly conduct may be grounds for removal.

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The board reserves the right to add charges if tables and/or chair set-up, P.A. system, piano, etc. are to be used extensively. The Board may also assess charges for damages to school property caused by neglect on the part of the renter.

The superintendent may refuse rental to any organization if within his judgment rental is not in the best interest of the school district. The superintendent may also waive all or part of the rental fee to any organization.

Approved: 04/1984

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