

REGULAR SESSION
Monday, July 13, 2020

The South Hamilton Board of Education met in regular session on Monday, July 13, 2020 in the Library at the Middle/High School. Vice-President Dave Gordon called the meeting to order at 6:00 p.m. with the following members present: Leigh Miller, Jay Moline and Meryl Scarrow. Joely Swenson was absent. Also present: Superintendent Ken Howard; Board Secretary Janet Greufe; Director of Technology Loyal Winborn; Director of Grounds & Maintenance Dave Owen. Visitors present: Cathy Stakey, Lisa Pulis, Paula Ervin, Staci Winborn and Alison Hassebrock. Jason Woodley attended via online.

APPROVE AGENDA: Motion by Moline, second by Miller to approve the agenda. Motion carried unanimously.

PUBLIC FORUM/VISITORS: None

APPROVE CONSENT AGENDA: Motion by Miller, second by Scarrow to approve the consent agenda consisting of the following items:

- Approval of Minutes of June 8, 2020 Regular Session, June 17, 2020 Special Session, June 23, 2020 Special Session and July 7, 2020 Special Session.

- Approval of financial reports for June

Operating Fund

Gross Salary	478,430.45	Medicare	6,674.50
Disability Insurance	877.53	FICA	28,539.13
Health Insurance	53,098.66	IPERS	45,163.85
Total Payroll	612,784.12		

- Approval of Flexible Benefit reimbursements for June for \$5,261.00
- Approval of bills from all funds for July, end-of-fiscal year and prepaids for June
- Approve 2020-2021 enrollment in Specialty Underwriters LLC (SU Group LLC) Breakdown Equipment Insurance
- Open Enrollments:

Student(s)	Grade	Parent(s)	From	To	Year
Lia Ames	6	Jessica Shepherd	Webster City	South Hamilton	2020-21 (moved)
Aliya Streigle	12	Robin Streigle	Webster City	South Hamilton	2020-21 (moved)
Gabrielle Streigle	10	Robin Streigle	Webster City	South Hamilton	2020-21 (moved)
Jazmine Holmes	6	Elizabeth Holmes	South Hamilton	Roland-Story	2020-21 (moved)
Jaxson Jones	PreK	Elizabeth Holmes	South Hamilton	Roland-Story	2020-21 (moved)
Jesse Jones	4	Elizabeth Holmes	South Hamilton	Roland-Story	2020-21 (moved)

Motion carried unanimously.

BOARD LEARNING SESSION: Dr. Howard presented the Return-to-Learn (R2L) plan that includes three models: In-Person Model – *Return to Campus*, Hybrid Model – *Return to Campus and Virtual Learning*, and Online Model – *Quality Remote Learning for All*. Many specific details are yet to be determined. The plan is scheduled to be released to stakeholders within the next few days. A survey will follow asking parents for the preferred Return-to-Learn model for their children. Dr. Howard stressed the focus will be on what’s best for the safety of students and staff in determining the details for the model selected.

DIRECTOR OF TECHNOLOGY: Mr. Winborn reported webcams and tripods have been purchased to enhance virtual learning; replacement for teacher laptops will cost under \$30,000; Go Guardian software will allow parent to see what their child is working on in the classrooms; live-streaming ball games went pretty well, live-streaming postseason games are not allowed by the state athletic organizations; and it will be a requirement to provide internet access to families that do not have access if the R2L plan involves virtual learning, he’s currently in discussions with local internet providers for the service.

ACTIVITIES DIRECTOR: Not present – no report. Dr. Howard reported that the safety protocols established for the summer athletic season have been upheld by staff, athletes and visitors.

DIRECTOR OF TRANSPORTATION: Not present – no report. Dr. Howard reported that work is being done to repair and update vehicles to enhance their durability/longevity.

DIRECTOR OF GROUNDS & MAINTENANCE: Dave Owen reported the custodial staff is cleaning, preparing classrooms, mowing, and weeding. He is meeting with Jewell City Council to request a burning variance to allow burning of grass clippings and sticks on school grounds.

SUPERINTENDENT: No additional report given.

SECOND/FINAL READING BOARD POLICIES 700 SERIES – NONINSTRUCTIONAL OPERATIONS AND BUSINESS SERVICES: Motion by Scarrow, second by Miller to approve the final reading of Board Policies Series 700 – Noninstructional Operations and Business Services. Motion carried unanimously.

RESOLUTION TO TRANSFER THE COST OF PROTECTIVE EQUIPMENT TO GENERAL FUND: Motion by Moline second by Miller to approve the resolution:

WHEREAS participation in athletic and other school extracurricular activities furthers the skills, development, character and growth of our students, and

WHEREAS safety of our student athletes is of paramount important to the district, and

WHEREAS student activity funds are insufficient to cover the costs of protective and safety gear required by the Athletic Associations for students participating in those activities, and

WHEREAS the Iowa Legislature authorizes school boards to use school General Funds for these purposes consistent with the enactment of HF 564 during the 2017 Legislative Session, effective for the school year beginning July 1, 2016,

BE IT THEREFORE RESOLVED: That the Board of Directors of the South Hamilton Community School District approves the transfer of \$5,557.95 from the General Fund to the Student Activity Fund for expenditures that occurred between July 1, 2019 and June 30, 2020 for protective and safety gear required for athletic competition.

Voting Aye: Moline, Scarrow, Miller, Gordon. Voting Nay: none. Absent: Swenson. Motion carried.

FY20 UNSPENT AUTHORIZED BUDGET CARRYOVER UPDATE: Mrs. Greufe shared an update with preliminary figures indicating the district may have a positive unspent balance at the end of fiscal year 2020, pending final special education billings due July 15. Savings in staff substitutes and supply expenses due to the school closure, along with the \$51,000 CARES Grant share in the balance improvement.

REAPPOINT BOARD SECRETARY/TREASURER: Motion by Moline, second by Miller to reappoint Janet Greufe as Board Secretary/Treasurer. Motion carried unanimously. Vice-President Gordon administered the oath of office of Board Secretary/Treasurer to Janet Greufe.

AUTHORIZE SIGNATORIES FOR THE DISTRICT 2020-2021: Motion by Scarrow, second by Moline to authorize Board President Joely Swenson and Board Secretary Janet Greufe as authorized signatories and Superintendent Ken Howard and Administrative Assistant Marcia Granzow as alternate authorized signatories for the district for 2020-2021. Motion carried unanimously.

DEPOSITORY RESOLUTION: Motion by Moline, second by Miller to approve depository banks and limits as follows for 2020-2021: Availa Bank with limit of \$16,000,000 and First State Bank with limit of \$500,000. Motion carried unanimously.

REPRESENTATIVE ON HAMILTON COUNTY CONFERENCE BOARD: Motion by Scarrow, second by Moline to appoint Dave Gordon as the South Hamilton CSD representative on the Hamilton County Conference Board. Motion carried unanimously.

MILK/BREAD BIDS: Motion by Miller, second by Moline to award the milk bid (escalating/de-escalating) to Hiland Dairy and award the bread bid to Bimbo Bakeries USA, both recommended by Food Service Director Terri Cook. Motion carried unanimously.

1ST SEMESTER MILK TICKET PRICE FOR 2020-2021 SCHOOL YEAR: Motion by Scarrow, second by Moline to approve the recommendation to offer 1st semester milk tickets at a cost of \$18 due to the 4th quarter school closure. Motion carried unanimously.

FIRST READING OF BOARD POLICIES 406.6 & 412.4, TAX SHELTERED PROGRAMS: Motion by Miller, second by Moline to approve the first reading of Board Policies 406.6 & 412.4, Tax Sheltered Programs. Motion carried unanimously.

RETURN-TO-LEARN PLAN: Motion by Scarrow, second by Moline to approve the “in progress” Return-to-Learn plan. Motion carried unanimously.

PERSONNEL: *Resignations:* Motion by Moline, second by Miller to accept the resignation from Carmelita Balderas, food service. Motion carried unanimously. *Hires:* Motion by Miller, second by Scarrow to approve the hire of Jason Woodley as Secondary Principal. Motion carried unanimously. *Amendment:* Motion by Moline, second by Scarrow to approve the contract amendment correcting the salary lane according to transcript credits from BA to BA+15 for Kendra Gansen. Motion carried unanimously.

ADDITIONAL ANNOUNCEMENTS/CONCERNS: None

REVIEW BOARD “TALKING POINTS” FOR PUBLIC and COLLEGIAL DOCUMENTATION OF BOARD/SUPERINTENDENT GOAL PROGRESS INDICATORS: The Board reviewed the meeting and recorded indicators (actions, reports, other) that demonstrated measurable progress toward established Board/Superintendent Goals.

ADJOURN: Vice-President Gordon declared the meeting adjourned at 7:09 p.m.

Dave Gordon
Vice President, Board of Directors

Janet Greufe
Secretary, Board of Directors