

REGULAR SESSION
Monday, July 8, 2019

The South Hamilton Board of Education met in regular session on Monday, July 8, 2019 in the Boardroom at the Middle/High School. President Joely Swenson called the meeting to order at 6:00 p.m. with the following members present: Dave Gordon, Amber Van De Pol and Duane Vavroch. Nikki Struchen present via telecommunication. Also present: Board Secretary Janet Greufe; Director of Technology Loyal Winborn; Director of Grounds & Maintenance Marc Scheller; and Hamilton Holidays Director Jasmine Mobley. Elementary Principal Paul Hemphill arrived at 6:35 p.m. Media: Scott Ervin.

PRESENTATION OF HAWK FRIEND OF EDUCATION AWARD: The presentation was postponed until August Board meeting.

APPROVE AGENDA: Motion by Vavroch, second by Gordon to approve the agenda. Motion carried unanimously.

APPROVE CONSENT AGENDA: Motion by Gordon, second by Van De Pol to approve the consent agenda consisting of the following items:

- Approval of Minutes of June 10, 2019 Regular Session
- Approval of financial reports for June

Operating Fund

Gross Salary	488,768.68	Medicare	6,841.02
Disability Insurance	777.65	FICA	29,251.27
Health Insurance	51,774.14	IPERS	45,454.97
Total Payroll	622,867.73		

- Approval of Flexible Benefit reimbursements for June for \$1,458.53
- Approval of bills from all funds for July, end-of-fiscal year and prepaids for June
- Approve fundraisers for Dance Team for 2019-2020 school year and Hamilton Holidays
- Approve 2019-2020 membership to Iowa School Finance Information Services (ISFIS, Inc.)
- Approve 2019-2020 membership to Iowa Association of School Boards
- Approve 28E Agreement for STRIVE program through DMACC
- Approve 28E Agreement for Early Bird classes through ICC
- Approve 2019-2020 enrollment in Specialty Underwriters LLC (SU Group LLC) Breakdown Equipment Insurance
- Open Enrollments:

<u>Student(s)</u>	<u>Grade</u>	<u>Parent(s)</u>	<u>From</u>	<u>To</u>	<u>Year</u>
Zander Hansen	1	Courtney Hansen	South Hamilton	Webster City	2019-20 (moved)

Motion carried unanimously.

PUBLIC FORUM/VISITORS: None

BOARD LEARNING SESSION: None

ACTIVITIES DIRECTOR: Not present - no report.

DIRECTOR OF TRANSPORTATION: Not present - no report.

DIRECTOR OF TECHNOLOGY: Mr. Winborn reported he was reviewing the bids for selling the old computers at the elementary and purchasing new computers for Preschool through 6th grade.

DIRECTOR OF GROUNDS & MAINTENANCE: Marc Scheller reported Hawkeye Cleaning Services presented an addendum to janitorial proposal for the Elementary School building. The Board agreed to have a garage sale in August. He also discussed the cement bids, the truck and snow removal equipment bid, and the SU Insurance for HVAC.

ELEMENTARY PRINCIPAL: Not present - no report.

SECONDARY PRINCIPAL: Not present – no report.

SUPERINTENDENT: Not present – no report.

SOUTH HAMILTON SCHOOL EMERGENCY OPERATIONS PLAN DRAFT: Motion by Struchen, second by Van De Pol to approve the Emergency Operations Draft Plan as presented. Motion carried unanimously.

BIDS FOR CONCESSION STAND AREA CEMENT REPLACEMENT: Motion by Vavroch, second by Gordon to accept the low bid of \$7,370 for concession stand restroom plumbing from Watson Plumbing, Ames, Iowa; the low bid of \$3,200 for removal of concrete from Sogard Excavating, Jewell, Iowa and the low bid of \$31,009 for concrete work from Wirth Concrete. Motion carried unanimously.

FOUR (4) YEAR FACILITIES PLAN: Tabled until the August Board meeting.

SET DATE, TIME AND PLACE FOR PUBLIC HEARING TO SPEND FUNDS TRANSFERRED TO FLEXIBILITY ACCOUNT: Motion by Van De Pol, second by Struchen to set August 12, 2019 at 6:00 p.m. at the Middle/High School Board Room for the public hearing to spend funds transferred to flexibility account. Motion carried unanimously.

REAPPOINT BOARD SECRETARY/TREASURER: President Swenson administered the oath of office of Board Secretary/Treasurer to Janet Greufe.

AUTHORIZE SIGNATORIES FOR THE DISTRICT: Motion by Van De Pol, second by Gordon to authorize Board President Joely Swenson and Board Secretary Janet Greufe as authorized signatories and Superintendent Ken Howard and Administrative Assistant Marcia Granzow as alternate authorized signatories for the district for 2019-2020. Motion carried unanimously.

DEPOSITORY RESOLUTION: Motion by Struchen, second by Vavroch to approve depository banks and limits as follows for 2019-2020: Availa Bank with limit of \$16,000,000 and First State Bank with limit of \$500,000. Motion carried unanimously.

MILK/BREAD BIDS: Motion by Gordon, second by Van De Pol to approve the milk bid from Anderson Erickson and the bread bid from Bimbo Bakeries USA as recommended by Food Service Director Terri Cook. Motion carried unanimously.

Elementary Principal Hemphill arrived at 6:35 p.m.

2019-20 HANDBOOKS: Motion by Vavroch, second by Gordon to approve the 2019-2020 handbooks for Coaches, Substitute Teacher, Elementary Parent/Student, Elementary Staff, 7-12 Student, 7-12 Teacher and Support Staff with a note to add antibullying policies to elementary handbooks. Motion carried unanimously.

FIRST READING OF BOARD POLICIES 506.1 – 508.2, EXCLUDING 507.9 WELLNESS POLICY: Motion by Struchen, second by Van De Pol to approve the first reading of Board Policies 506.1 – 508.2, excluding 507.9 Wellness Policy. Motion carried unanimously.

VEHICLE/SNOW REMOVAL EQUIPMENT: Motion by Vavroch, second by Gordon to approve the purchase of a new used pickup truck not to exceed \$13,995, snow plow attachment for \$7,079.24 and salt spreader attachment for \$4,447.59 using PPEL/SAVE funds. Motion carried unanimously.

2019-2020 IASB LEGISLATIVE PRIORITIES: Tabled until the August Board meeting.

COMPUTER HARDWARE AND SOFTWARE 2019-2020: Motion by Vavroch, second by Gordon to approve the purchase of 130 Acer Chromebooks for Preschool – 1st Grade students in the amount of \$53,170; 275 HP Chromebooks for grades 2nd – 6th in the amount of \$85,470; and software licenses for GoGuardian \$7,680, Microsoft Office & Windows Server & Education \$4,764.42, KnowBe4 Security \$1,306.19 and Gopher Pack \$710 as recommended by Director of Technology Loyal Winborn. Motion carried unanimously.

PERSONNEL: Hires: Motion by Van De Pol, second by Vavroch to approve the hire of Ashley Willits as 5th - 12th grade Art Instructor. Motion carried unanimously. Motion by Van De Pol, second by Gordon to approve the hire of Michael Lewis as Preschool Special Education Associate. Motion carried unanimously.

ADDITIONAL ANNOUNCEMENTS/CONCERNS: The School Board Election will be on Tuesday, November 5, 2019 for the school board seats of Director District #5 Joely Swenson, Director District #2 Duane Vavroch, and Director District #3 Amber Van De Pol - these are four (4) year terms. Nomination papers are available at the school's business office, county auditor's office or online at: <http://sos.iowa.gov/elections/electioninfo/SchoolElections.html>. The first day papers can be filed with the school board secretary is Monday, August 26, 2019 and the last day papers can be filed is Thursday, September 19, 2019 - 5:00 p.m.

REVIEW BOARD "TALKING POINTS" FOR PUBLIC and COLLEGIAL DOCUMENTATION OF BOARD/SUPERINTENDENT GOAL PROGRESS INDICATORS: The Board reviewed the meeting and recorded indicators (actions, reports, other) that demonstrated measurable progress toward established Board/Superintendent Goals.

ADJOURN: President Swenson declared the meeting adjourned at 6:55 p.m.

Joely Swenson
President, Board of Directors

Janet Greufe
Secretary, Board of Directors