

REGULAR SESSION
Monday, October 14, 2019

The South Hamilton Board of Education met in regular session on Monday, October 14, 2019 in the Boardroom at the Middle/High School. Vice-President Nikki Struchen called the meeting to order at 6:00 p.m. with the following members present: Dave Gordon, Amber Van De Pol and Duane Vavroch. Joely Swenson was absent. Also present: Superintendent Ken Howard, Secondary Principal Scott Dryer, Elementary Principal Paul Hemphill, Board Secretary Janet Greufe and Technology Director Loyal Winborn. Visitors present: Dawn Harms and Chris Gunderson.

APPROVE AGENDA: Motion by Gordon, second by Vavroch to approve the agenda. Motion carried unanimously.

PUBLIC FORUM/VISITORS: Dawn Harms and Chris Gunderson shared the parent post prom committee has been established and is planning a 3 on 3 basketball tournament and a meal prior to a music concert as fundraisers.

APPROVE CONSENT AGENDA: Motion by Van De Pol, second by Gordon to approve the consent agenda consisting of the following items:

- Approval of Minutes of September 9, 2019 Regular Session
- Approval of financial reports for September

Operating Fund

Gross Salary	423,019.56	Medicare	5,874.17
Disability Insurance	686.12	FICA	25,117.17
Health Insurance	51,774.14	IPERS	39,862.55
Total Payroll	546,333.71		

- Approval of Flexible Benefit reimbursements for September for \$2,440.19
- Approval of bills from all funds for October and September Prepays
- Approval of prom entertainment contract with Lance Nicolai, mentalist
- Approval of Cheerleaders overnight trip
- Approval Open Enrollments:

<u>Student(s)</u>	<u>Grade</u>	<u>Parent(s)</u>	<u>From</u>	<u>To</u>	<u>Year</u>
Jesse Archeske	9	Tanya Smuck	South Hamilton	Roland-Story	2019-20

Motion carried unanimously.

BOARD LEARNING SESSION: Dr. Howard shared the FY19 budget update and overview of School Board Review Committee process and projected personnel/change of practices savings for FY20.

DIRECTOR OF TECHNOLOGY: Loyal Winborn reported the high school Chromebooks are a little slower this year so looking at reducing the number/use of applications installed that are slowing the processing; HTML class is going great; and new hire in tech department is doing really well.

ACTIVITIES DIRECTOR: Todd Coy not present – no report given.

DIRECTOR OF TRANSPORTATION: Dave Owen not present – no report given.

DIRECTOR OF BUILDINGS & GROUNDS: Marc Scheller not present – no report given.

ELEMENTARY PRINCIPAL: Paul Hemphill reported an increase in special need students requiring additional staff; working on preschool desk audit that is due in December; and Iowa Assessment data will be available in November.

SECONDARY PRINCIPAL: Scott Dryer informed the board of the increase in special need students also in the middle/high school requiring additional staff; student vaping activity seems to be decreasing perhaps due to the media reports of illness/deaths; ten South Hamilton seniors will be honored at the Webster City Rotary Youth Leadership Banquet; Lyndsey Fennely was the guest speaker for the mental health professional development training in October; and West Marshall will be joining the Heart of Iowa Athletic Conference this year.

SUPERINTENDENT: Ken Howard shared a document outlining the built-in and proposed cost reductions of the fiscal year (FY20); a reduction plan for FY21, and beyond, as required by the SBRC is in the planning process; and certified enrollment projections look positive for the district.

SOUTH HAMILTON TRAPSHOOTING CLUB: Loyal Winborn presented information on creating a trapshooting club for students that attend South Hamilton; a parent meeting will be scheduled in November. This club will not be a school sanctioned activity but would like permission to use "South Hamilton" in the club name. Action will be taken at the next board meeting.

SOUTH HAMILTON SCHOOL FOUNDATION NEW BOARD MEMBER: Motion by Van De Pol, second by Vavroch to approve Garren Zanker as a new South Hamilton School Foundation Board Member to serve a three-year term. Motion carried unanimously.

FY19 CERTIFIED ANNUAL REPORT (CAR): Motion by Vavroch, second by Gordon to approve the 2019 Certified Annual Report as submitted on September 16, 2019. Motion carried unanimously.

SBRC MODIFIED SUPPLEMENTAL AID APPLICATION: Motion by Gordon, second by Vavroch to approve the SBRC Application requesting \$141,015 modified supplemental aid for South Hamilton's 2018-2019 special education program deficit. Motion carried unanimously.

SBRC MODIFIED SUPPLEMENTAL AID APPLICATION: Motion by Vavroch, second by Van De Pol to approve the SBRC Application requesting \$207,323 modified supplemental aid for South Hamilton's 2018-19 budget negative unspent balance. Motion carried unanimously.

EARLY RETIREMENT PLAN: Motion by Gordon, second by Vavroch to approve the early retirement plan and offers as outlined and recommended lowering the required years of service from 15 to 5 consecutive years of service to South Hamilton CSD and offering \$1,000 per year to a maximum of 25 years for teachers and \$500 per year to a maximum of 25 years for support staff. Motion carried unanimously.

PERSONNEL: *Resignation:* Motion by Vavroch, second by Van De Pol to accept the resignation from Lori Ratzke as the Technology Administrative Assistant as of October 16, 2019. Motion carried unanimously. Motion by Gordon, second by Vavroch to accept the resignation from Marc Scheller as Director of Buildings and Grounds as of November 10, 2019. Motion carried unanimously. *Transfers:* Motion by Gordon, second by Vavroch to approve the transfer of Dave Owen from Director of Transportation to Director of Buildings and Grounds effective November 1, 2019. Motion carried unanimously. *Hires:* Motion by Gordon, second by Van De Pol to approve a contract with Cindy DeMott as a full-time Special Education Associate. Motion carried unanimously. Motion by Gordon, second by Van De Pol to approve a contract with Gene Greenfield as part-time interim Director of Transportation effective October 28, 2019. Motion carried unanimously. Motion by Van De Pol, second by Vavroch to approve a contract with Nikki Palls as a full-time One-on-One Special Education Teacher. Motion carried unanimously. Motion by Van De Pol, second by Vavroch to approve a contract with Brittany Spindler as a full-time One-on-One Special Education Associate. Motion carried unanimously. Motion by Vavroch, second by Van De Pol to approve a contract with Cole Swenson as a full-time Associate. Motion carried unanimously. Motion by Van De Pol, second by Gordon to approve a contract with Mike Grove as 9th Grade Boys Basketball Coach. Motion carried unanimously. *Change in Contract:* Motion by Gordon, second by Van De Pol to approve the contract change for Savana Berg from 7-12 Assistant Volleyball Coach to Assistant Varsity Volleyball Coach. Motion carried unanimously. Motion by Van De Pol, second by Vavroch to approve the contract change for Kevin Tuttle from full-time Bus Route Driver to part-time Bus Route Driver. Motion carried unanimously.

ADDITIONAL ANNOUNCEMENTS/CONCERNS: 2019 IASB Employee Relations Conference on October 17, 2019; School Board elections is on November 5, 2019; November School Board meeting will be held on November 18th after the school board election canvas of votes.

REVIEW BOARD "TALKING POINTS" FOR PUBLIC and COLLEGIAL DOCUMENTATION OF BOARD/SUPERINTENDENT GOAL PROGRESS INDICATORS: The Board reviewed the meeting and highlighted indicators that demonstrated measurable progress toward established Board/Superintendent Goals. Superintendent Howard will record the indicators.

MOTION-TO-ADJOURN: Vice-President Struchen declared the meeting adjourned at 7:30 p.m.

Nikki Struchen
Vice-President, Board of Directors

Janet Greufe
Secretary, Board of Directors