

**REGULAR SESSION**  
**Monday, April 8, 2019**

The Board of Education met in regular session in the MS/HS Boardroom. President Joely Swenson called the meeting to order at 6:00 p.m. with the following members present: Dave Gordon and Amber Van De Pol. Duane Vavroch was present via teleconferencing. Nikki Struchen was absent. Also present: Superintendent Ken Howard, Board Secretary Janet Greufe, Elementary Principal Paul Hemphill, Director of Technology Loyal Winborn, and Director of Buildings and Grounds Marc Scheller. Secondary Principal Scott Dryer arrived at 6:05 p.m. Visitors present were Chris and Kaden Cleveland.

**PUBLIC HEARING ON FY20 DISTRICT BUDGET PROPOSAL:** At 6:00 p.m. President Swenson opened the public hearing for 2019-20 Proposed Budget. With no written or oral objections, President Swenson declared the hearing closed at 6:01 p.m.

**PRESENTATION OF HAWK FRIEND OF EDUCATION AWARD:** Mr. & Mrs. Cleveland and son Kaden nominated Mr. Dryer, Mrs. Winborn, Mr. Winborn, and Coach Steines for taking extra time to help Kaden succeed in the middle school this year – “their support has not gone unnoticed.”

**APPROVE AGENDA:** Motion by Gordon, second by Van De Pol to approve the agenda. Motion carried unanimously.

**APPROVE CONSENT AGENDA:** Motion by Van De Pol, second by Gordon to approve the consent agenda consisting of the following items:

- Approval of Minutes of the March 11, 2019 Regular Session
- Approval of financial reports for March

Operating Fund

Gross Salary	443,121.90	Medicare	6,190.04
Disability Insurance	749.19	FICA	26,467.89
Health Insurance	53,560.21	IPERS	41,574.66
Total Payroll	\$571,663.89		

- Approval of Flexible Benefit reimbursements for March for \$3,849.61
- Approval of bills from all funds for March Prepays and April
- Approval of AEA Purchasing 28E Agreement
- Approval of Department Of Administrative Services Renewal Agreement to Administer 403b Plans
- Open Enrollments:

<u>Student(s)</u>	<u>Grade</u>	<u>Parent(s)</u>	<u>From</u>	<u>To</u>	<u>Year</u>
Ella Kono	5	Jennifer/Tyler Anderson	Roland-Story	South Hamilton	2018-19 moved
Hayden Seiser	7	Amy Bakken/Robert Seiser	Webster City	South Hamilton	2019-20

Motion carried unanimously.

Mr. Dryer arrived at 6:05 p.m.

**BOARD LEARNING SESSION:** Mr. Howard reviewed the FY18 Audit Report.

**STUDENT COUNCIL:** Representative not present. No report.

**DIRECTOR OF TECHNOLOGY:** Loyal Winborn reported the Iowa Assessment testing in elementary was successful from the technology point of view.

**ACTIVITIES DIRECTOR:** Todd Coy not present. No report.

**DIRECTOR OF TRANSPORTATION:** Dave Owen not present. No report.

**DIRECTOR OF BUILDINGS & GROUNDS:** Marc Scheller reported the possibility of several retirements in custodial staff in the next 3-5 year and considering cost-saving options in preparation. The board directed Scheller to pursue possible outsourcing and report at May meeting.

**ELEMENTARY PRINCIPAL:** Paul Hemphill reported preparation for the new Iowa Assessments required a lot of work to set up all the computers and the first day of testing took much longer than expected but overall consider the day went well and anticipates less time will be required for the following testing days.

**SECONDARY PRINCIPAL:** Scott Dryer reported the MS/HS will be taking the new Iowa Assessment tests next week and informed the board of DonorsChoose.org as a new fundraising effort for teachers to receive equipment/supplies requested. Motion by Van De Pol, second by Vavroch to approve DonorsChoose.org as a fundraising venue for South Hamilton CSD. Motion carried unanimously.

**SUPERINTENDENT:** Ken Howard provided no additional report.

**SECOND READING OF BOARD POLICIES CODE NO. 500-502.10 STUDENTS:** Motion by Vavroch, second by Gordon to approve second and final reading of Board Policies Code No.500-502.10 Students. Motion carried unanimously.

**PROOF OF PUBLICATION OF FY20 BUDGET:** Proof of publication was presented and approved by the Board.

**APPROVE RESOLUTION AUTHORIZING THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2016, DATED JUNE 1, 2016, APPROVING THE FIRST AMENDMENT TO THE ESCROW AND AMENDED AND SUBSTITUTED PAYING AGENT, BOND REGISTRAR AND TRANSFER AGENT AGREEMENT, AND LEVYING A TAX FOR FISCAL YEAR 2019-20 FOR THE REDEMPTION OF GENERAL OBLIGATION SCHOOL BONDS, SERIES 2016, DATED JUNE 1, 2016:** Motion by Gordon, second by Vavroch to adopt the following Resolution:

*WHEREAS, the South Hamilton Community School District issued \$9,690,000 General Obligation School Bonds, Series 2016, dated June 1, 2016 (the "2016 Bonds"), \$8,950,000 of which are outstanding; and of which \$100,000 were called for redemption on June 1, 2024 pursuant to a resolution adopted march 19, 2018; and of which \$215,000 are now being called for redemption on June 1, 2024 pursuant to this Resolution (the "Redeemed Bonds"), which are described in Schedule A attached hereto; and*

*WHEREAS, at this time, it is in the best interest of the School District to levy a tax for the Fiscal Year ending June 30, 2020 which is sufficient to call and redeem the Redeemed Bonds on June 1, 2024; and*

*WHEREAS, the 2016 Bonds which mature after June 1, 2024, may be called in whole or in part on any date beginning on or after June 1, 2024, from any funds regardless of source, in any order of maturity and within annual maturity by lot by giving thirty days' written notice of redemption to the registered owner of the Bonds, the terms of redemption to be par plus accrued interest to the date of call, such notice to be deemed completed upon transmission to the owner of record of the Bond at the address shown on the books of the Registrar; and*

*WHEREAS, selection by lot will be necessary to select bonds to be called among the bonds which mature June 1, 2036; and*

*WHEREAS, it is in the best interest of the School District to call and redeem the Redeemed Bonds.*

*NOW, THEREFORE, be it resolved:*

*Section 1. That the Redeemed Bonds are hereby redeemed as of June 1, 2024.*

*Section 2. Bankers Trust Company, Des Moines, Iowa, in its capacity as Registrar, Paying Agent and Transfer Agent, is hereby authorized and directed to cause notice of such redemption to be given not less than thirty (30) days prior to the date of redemption by written notice to the registered owner of the Bonds in substantially the form set forth in Schedule B attached hereto. Piper Jaffray Inc., as Dissemination Agent for the District, is hereby authorized and directed to provide electronic notice of such redemption to the Municipal Securities Rulemaking Board at <http://emma.msrb.org/>. On or before June 1, 2020, the Treasurer shall deposit with the Paying Agent, \$215,000 to call and redeem the Bonds described in Schedule A attached to this Resolution, such call and redemption to be effective June 1, 2024, pursuant to the terms of the 2016 Bonds. All liability for interest on the Redeemed Bonds shall cease, terminate and be completely discharged as of June 1, 2024 as provided in Section 6(b) of the Resolution Authorizing the Issuance of the 2016 Bonds.*

*Section 3. There is levied upon all the taxable property of the School District for the fiscal year ending June 30, 2020, \$215,000 which when collected shall be deposited pursuant to the Escrow Agreement with the Paying Agent. The Paying Agent is authorized and directed to call and redeem the Redeemed Bonds on June 1, 2024. Annually, on each June 1, beginning June 1, 2021, the investment earnings on the Escrow Fund and any other funds in excess of the amount required*

to redeem the Redeemed Bonds shall be deposited into the School Bond Fund 2016 for payment of principal and interest of the 2016 Bonds. Any remaining balance on June 1, 2024 shall be deposited in the School Bond Fund 2016.

Section 4. *The First Amendment to the Escrow Agreement with the Paying Agent is hereby authorized and approved, and the President and Secretary are authorized and directed to execute the First Amendment to the Escrow Agreement. Upon deposit on June 1, 2020 of \$215,000 with the Paying Agent for the Redeemed Bonds, the Paying Agent is authorized and directed to invest such funds in Treasury Securities of the State and Local Government Series (SLGS) at a yield not to exceed the yield on the 2016 Bonds or in direct U.S. Treasury Obligations to mature on or before June 1, 2024. The School District must comply with the rebate requirements of the Resolution authorizing the Issuance of the 2016 Bonds.*

Voting Aye: Vavroch, Gordon, Van De Pol, and Swenson. Voting Nay: none. Absent: Struchen. Motion carried.

**APPROVE BUDGET GUARANTEE RESOLUTION:** Motion by Van De Pol, second by Gordon to approve the following resolution for Fiscal Year 2019-20 budget: **RESOLVED**, that the Board of Directors of South Hamilton Community School District, will levy property tax for fiscal year 2019-20 for the regular program budget adjustment as allowed under section 257.14, Code of Iowa. Motion carried unanimously.

**FY20 BUDGET FOR SUBMISSION:** Motion by Gordon, second by Van De Pol to adopt the Proposed Budget for Fiscal Year 2016-20. Total expenditures for 2019-20 in all funds estimated at \$15,619,722 with a proposed tax rate of \$14.05441/thousand dollars assessed valuation. Ayes: Vavroch, Gordon, Van De Pol and Swenson. Nays: None. Absent: Struchen. Motion carried. Board Secretary Greufe will file with the county auditor and submit to the Department of Management.

**RATIFY 2019-20 MASTER CONTRACT WITH SHEA:** Motion by Vavroch, second by Gordon to ratify the 2019-20 Master Contract with SHEA as follows: age the schedule using a 3% step increment, add \$5.00 to the base and decrease teacher contract days from 191.5 to 191 days the package cost is 1.11%, \$51,064. Voting Aye: Gordon, Van De Pol, Vavroch, and Swenson. Voting Nay: none. Struchen was absent. Motion carried.

**MEDICAL INSURANCE DEDUCTIBLE RECOMMENDATION:** Motion by Van De Pol, second by Gordon to approve the recommendation to offer Wellmark Blue Cross Blue Shield Copay Select 1250 to all qualifying full-time employees. Motion carried unanimously.

**FY18 AUDIT REPORT:** As previously outlined by Superintendent Howard, motion by Vavroch, second by Gordon to approve the Audit Report for Fiscal Year Ending June 30, 2018 as issued by Cornwell, Frideres, Maher & Associates, P.L.C., CPAs. Motion carried unanimously. Auditors file with the Auditor of State.

**2018-2019 SIAC RECOMMENDATIONS:** Motion by Gordon, second by Van De Pol to approve the recommendations as presented by the School Improvement Advisory Council. Motion carried unanimously.

**SCHOOL CALENDARS 2018-2019 AND 2019-2020:** Motion by Van De Pol, second by Gordon to approve the recommendation of no student make up day for March 7<sup>th</sup>, State Boys Basketball game, since the students will finish with more hours than required by state law; 1121.5 hours, required are 1080 hours. Motion carried unanimously. The teachers are contracted for 191.5 days and will make up March 7<sup>th</sup> at the end of the year.

Motion by Gordon, second by Van De Pol to amend the 2019-2020 school calendar to reflect Board Policy Code No. 409.1 Licensed Employee Vacation – Holidays – Personal leave. Motion carried unanimously.

**PERSONNEL: Resignations:** Motion by Van De Pol, second by Gordon to approve the recommendation to terminate the half-time preschool teacher Kristin Coble due to budget restraints and preschool enrollment decrease. Motion carried unanimously. Motion by Gordon, second by Vavroch to approve the recommendation to terminate the special education one-to-one associate Jamie Nielsen due to budget restraints as of April 15, 2019. Motion carried unanimously. Motion by Van De Pol, second by Gordon to accept Chris Mullin's resignation as Elementary Special Education Teacher. Motion carried unanimously. Motion by Van De Pol, second by Gordon to accept Matt Schutt's resignation as Individual Speech Sponsor. Motion carried unanimously. Motion by Gordon, second by Van De Pol to accept the resignations from Nathan Hill, Head Boys Basketball Coach and Trev Houck, Junior High Girls Basketball Coach. Motion carried unanimously.

*Hires:* Motion by Van De Pol, second by Gordon to approve a continuing contract with Landon Quam as Junior High Baseball Coach for 2019. Motion carried unanimously. Motion by Van De Pol, second by Gordon to approve a contract with Savana Stangeland to fill the elementary special education teaching position. Motion carried unanimously. Motion by Gordon, second by Vavroch to approve a contract with Rebekah (Rubie) Johnson to fill the elementary teaching position. Motion carried unanimously.

**ADDITIONAL ANNOUNCEMENTS/CONCERNS:** None.

**REVIEW BOARD "TALKING POINTS" FOR PUBLIC and COLLEGIAL DOCUMENTATION OF BOARD/SUPERINTENDENT GOAL PROGRESS INDICATORS:** The Board reviewed the meeting and highlighted indicators that demonstrated measurable progress toward established Board/Superintendent Goals. Superintendent Howard will record the indicators.

**ADJOURN:** President Swenson declared the meeting adjourned at 7:05 p.m.

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Joely Swenson  
President, Board of Directors

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Janet Greufe  
Secretary, Board of Directors